

508M Reconciliation of Medication Forms

508 Menu: permits printing of medication lists from CHCS for use during admission, ward transfer and discharge of hospitalized patients. The goal is to standardize and streamline the medication order process while promoting reconciliation of inpatient and outpatient medication lists.

The 508 Menu is accessible after typing "MD" or "CLN" from any CHCS menu prompt. If you cannot access one of these menus, please call 295-6300. Four lists can be printed out:

- ADMT---Admission reconciliation of active outpatient prescriptions
 - Doctors order sheet
 - Generates an order form listing existing active outpatient prescriptions
 - Review with patient (during interview) and team to determine which medications to continue
 - Discontinued meds will be canceled in the pts med profile in CHCS by pharmacy
- INPT --- Inpatient active order
 - Doctors order sheet
 - Use for transfer to another ward or unit
- DSCH --- Both (Inpatient & Outpatient) Active Medications Reconciliation
 - **Worksheet only**, for physicians
 - Reconcile both inpatient and outpatient active orders
 - Use by provider for discharging patient from hospital
 - Providers must cancel discontinued meds from the patients med profile
- OUTP --- Outpatient Active Med List
 - Place copy on chart prior to discharge
 - Provide copy to patient for next medical visit
 - Clinic may use to update record during medical visits
 - Internal Medicine house staff must transcribe list into CIS Discharge Summary

PRINTING: To print in correct format, select DEVICE "reconxx" (e.g., recon5c, recon5w, recon5e, reconICU, recon3w, recon7w). Physicians must sign all pages.

Form	Use	Circled Item	Physician Intent	Nurse Action	Pharmacy Action
ADMT	Admission Orders	(Y)	Continue as inpatient med	Enter in CIS (inpatient)	Enter in CHCS inpatient profile – <i>not seen by physicians or nurses</i>
		(N)	Eliminate med from CHCS (outpatient)	No action	Discontinue (cancel) medication from CHCS
		(H)	Do not give med as inpatient but keep active in CHCS (outpatient)	No action	No action
INPT	TOW Orders	(Y)	Continue as inpatient med	Enter in CIS (inpatient)	Continue in CHCS inpatient profile – <i>not seen by physicians or nurses</i>
		(N)	Discontinue as inpt med but keep active in CHCS (outpatient)	No action	Remove from CHCS inpatient profile only – <i>med remains active in CHCS outpatient profile</i>
DSCH	Worksheet for discharge	n/a	Lists medications grouped by class. Overview to give guidance on those to enter or cancel in CHCS for discharge. Those starting with "Rx:" are active outpatient meds in CHCS. Those NOT beginning with "Rx:" must be entered in CHCS by physician to be continued as outpt medication.	No action	No action
OUTP	Discharge med list	n/a	List of outpatient medications upon discharge. Transcribe into CIS	Provide list to patient and hardchart	No action

Sheet designed for use with the CHCS SF208 reconciliation menus at National Naval Medical Center